

ACTION NOTES

MEETING:	Beaconsfield Forum
DATE:	30 November 2011 7.00 am to 7.35 am
LOCATION	Beaconsfield Town Council, Town Hall, Penn Road, Beaconsfield HP9 2PP

Present:	Phillip Bastiman (Beaconsfield Town Council), Ken Brown (South Bucks District Council / Beaconsfield Town Council (West Ward)), Adrian Busby (South Bucks District Council / Bucks County Council), Graham Davie (Beaconsfield Town Council), Matthew Denyer (Beaconsfield Town Council), Geoff Grover (Beaconsfield Town Council ((West Ward)), Peter Hardy (South Bucks District Council / Bucks County Council), Richard Keith (Beaconsfield Town Council (North Ward)), Joy Legg (Beaconsfield Town Council), Alastair Pike (Beaconsfield Town Council), John Read (Beaconsfield Town Council), Janet Simmonds (South Bucks District Council / Beaconsfield Town Council (North Ward)) and Alan Walters (South Bucks District Council / Beaconsfield Town Council (North Ward))
In Attendance:	Clare Gray, Anita Khan, Saiqa Khan, Margaret Mathie, Mark Preston and Rachael Winfield
Apologies:	Steve Jones and Jacquetta Lowen-Cooper

Item	ISSUES RAISED
1	<p>APPOINTMENT OF VICE-CHAIRMAN</p> <p>RESOLVED</p> <p>That Richard Keith, Mayor of the Town Council was appointed Vice-Chairman of the Beaconsfield Forum.</p>
2	<p>DECLARATION OF INTERESTS</p> <p>There were no declarations of interest.</p>
3	<p>ACTION NOTES</p> <p>The Action Notes of the meeting held on 13 April 2011 were agreed.</p>
4	<p>UPDATE ON LOCAL PRIORITIES BUDGET AND DECISIONS ON ADDITIONAL BIDS</p> <p>Adrian Busby reported that the Forum had agreed to fund the Curzon Centre £10,000 to deliver leadership training to support the youth club to become more self-sustaining long term. In addition the Forum agreed to fund the Town Council £10,000 towards Sports Development for the sports recreation field and to part fund the outdoor gym (fitness trail).</p> <p>Anita Khan reported that the Local Priorities funding needed to be spent by the end of the financial year. Work needed to be delivered beforehand and the Town Council needed to produce the documentation to obtain the allocated funds. Alan Walters reported that the documentation should be sent to Anita Khan in the next two weeks.</p> <p style="text-align: right;">Action: Alan Walters</p> <p>Anita Khan suggested it would be helpful to hold a Priorities Workshop to identify guidelines in order to allocate funding, which could include the Voluntary Sector and Partners. Alan Walters</p>

commented that this was already done through the Town Council, which was an elected Forum and the most appropriate way to take decisions, rather than Chairman's Action. The Town Council meetings were open to the public. Members were asked to consider proposals for the budget for 2012/13.

Action: Town Council

5 DELEGATED BUDGET 2011/2012

The Transport Localities Team Leader, Si Khan gave an update on delegated budgets. The following schemes have already been agreed:-

- Broad Lane/A40 Bus Facilities – Programmed in for implementation in mid December 2011
- Windsor End – Coloured crossing area – Programmed in for implementation early next year 2011/2

The Forum were then asked to make a decision on the remaining sum of this years delegated budget, £11,466.69. The following bids had been put forward:-

- A355 Bus Stop – footway works (£2,500)(detailed in the report)
- Maxwell Road – Coloured crossing area (£2,000) (detailed in the report)
- Parking in Old Town – Wycombe End
- Speed Limit Changes (detailed in the report)
- Traffic calming in Holtspur Top Lane

Parking in Old Town

Si Khan reported that this would take substantial engineering and would cost more than £11,000, particularly with sub-services underneath the verge. The cost of re-locating it was £65,000 for 110 metres. A representative from the Town Council questioned whether this was good use of money and whether any research had been carried out to see if business partners or customers wanted extra parking. Members considered civil enforcement a retrograde step. Another Member thought that extra parking was needed, that did not encroach on common land, as there was a lot of unsociable parking which caused congestion in the town.

Speed Limit Review

The cost for each individual location is £7,200 (these are upper estimates). There were not enough Council resources to deliver this project currently. Money could be allocated on the basis that this is implemented in the new financial year. The Road Safety Team at BCC are bidding for some money from next year's budget and Members agreed that it would be worth waiting to see if this speed limit review was agreed as part of this budget. Reference was made to speeding along the A40.

Feasibility Study - Holtspur Top Lane Traffic Calming (£5,000)

A traffic calming company had put forward a quote for a revolutionary design. This suggestion would need to be further investigated as currently the Traffic Management Team do not have much information on these types of humps and whether they would meet safety standards (durability and viability) before they could be installed in Buckinghamshire. £5,000 was an approximate cost and Si Khan would confirm how much the feasibility study would cost in the next few days [this has now been confirmed as £5,000]. The whole project would probably cost more than £11,000. The public had been consulted and wanted traffic calming, particularly schools and residents.

The Forum agreed that a feasibility study should be undertaken for Holtspur Top Lane looking at traffic calming options, of which the inflatable cushions would be one, out of this year's delegated budget. It was agreed that Matt Denyer from the Town Council would arrange a meeting with representatives from a traffic calming company, with an officer from Transport for Buckinghamshire who will be responsible for the feasibility study. Members expressed concern about the speed of cars, particularly near the school. The feasibility study would show what options could be

	<p>considered and then residents would be consulted on these options. Si Khan would come back with a cost of the study which would be included with these minutes.</p> <p style="text-align: right;">Action: Si Khan/Matt Denyer</p> <p>Members discussed the remaining £4,000 and noted that they were not able to roll this money forward into the next financial year. They then discussed using the funding for grit bins. Si Khan reported that she was unsure of the timescale for getting the grit bins installed as it was already near Christmas. Members accepted that these grit bins would not be in place for this winter maintenance period due to the late request and will probably be installed in February/March 2012 depending on when BCC receive the delivery of these from the supplier. The Town Council would confirm the preferred locations for the grit bins.</p> <p style="text-align: right;">Action: Town Council</p> <p>A representative from the Town Council commented that he would like to look at cycle paths in Beaconsfield as a future longer term scheme. Another Member referred to a Speed Indication Device on the approach to Cherry Tree Lane but was informed that this would be in excess of the budget.</p> <p>It was accepted that the A355 Bus Stop scheme could come in over budget and the Forum agreed that the budget for the grit bins could be reduced accordingly.</p> <p>To summarise the Forum agreed:-</p> <ul style="list-style-type: none"> • A355 Bus Stop – foot way works (£2,500) • To undertake a feasibility study for Holtspur Top Lane Traffic Calming (£5,000) • 8 Grit Bins - Various Locations - £3,966 • To wait to see if the County Council would include the speed limit review in their budget next year.
<p>6</p>	<p>TRANSPORT FOR BUCKINGHAMSHIRE UPDATE</p> <p>Si Khan, Transport Localities Team Leader presented the update report from Transport for Buckinghamshire. A Member asked when it would be possible to have a demonstration of the Service Information Centre. Si Khan reported that she could come to the Town Council to give a demonstration. On one of the pages customers could report faults online and then community gangs in the area could fix any of these problems. It also showed a winter maintenance map where you could see where gritters were in real time and also any road closures.</p> <p style="text-align: right;">Action: Si Khan</p>
<p>7</p>	<p>DATE OF NEXT MEETING</p> <p>Thursday 15 March 2012 (changed from 8 March) Wednesday 28 November 2012</p> <p>Both meetings will be at Beaconsfield Town Hall.</p>



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